

## **GUIDELINES FOR SUBMITTING ARTICLES FOR PUBLICATION IN *POSTSCRIPTS* (August 2008)**

### **Scope of Journal**

*Postscripts* invites submissions of original critical work that takes up the question of the ongoing reception and mobilization of sacred texts in contemporary politics, culture, and social life. The journal pays particular attention to thinking broadly and critically about the very category of “sacred texts,” both in the more traditional sense of canonical texts that are authoritative for particular religious communities and in a more expansive sense of texts that become canonical for political and social action. The journal will publish scholarly articles, review essays, roundtables, and other interventions that advance discussion about the intersections of religion, textuality, media and mediation across disciplinary boundaries.

In addition to traditional scholarly essays, *Postscripts* welcomes other kinds of contributions, including visual material such as photo-essays and other artwork. Because of the technical challenges of publishing this kind of work, potential contributors should contact the editor to discuss the particular details involved before submitting material. In general, any photographs or illustrations must be of good quality. Photocopies of photographs are usually not acceptable. Please provide, on a separate page, a caption for each illustration. Electronic images may also be submitted. The author is responsible for obtaining written permission to reprint any illustrations. Please review to artwork guidelines on the publisher’s webpages.

Groups of essays on a single topic or theme may be considered for publication in a special issue or special feature of *Postscripts*. Please submit all manuscripts together, following the guidelines above. In addition, please include a short description of the common intellectual project of the group of papers; a list of the papers’ titles and their authors’ names and contact information (title and affiliation, address, e-mail, telephone); abstracts of each manuscript.

*Postscripts* reserves the right to reject individual manuscripts submitted as part of a group.

### **Permissions**

The journal accepts only original articles which have not been previously published. You will need to clear copyright for any copyrighted material you quote or use, including artwork. Please refer to separate PDF (Permissions Guidelines for Authors)

### **Language of Publication**

Submissions are welcome from all countries. The language of submission is English, and English is the language of publication.

Please follow these guidelines when you first submit your article for consideration for publication. If accepted, we will send you more detailed instructions for preparation of your final manuscript.

### **Online versus Paper Submission**

We normally accept only electronic submissions. If you are unable to submit electronically, contact the Editor who will assist you.

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Online submission is a five-stage process and you may submit articles, reviews or notices online. Please check in advance with the Review editor before submitting any review to ensure that the book or archive you wish to cover has not already been assigned.

Once you have begun the five-stage online submission process you will be prompted to supply various types of information alongside your article. You will also need to submit a 150 word abstract and three to five keywords as well as other 'metadata' including among other things a short biographical statement, your contact details and an appropriate Library of Congress subject classification code/s. This metadata is important because it facilitates the indexing of your article once it is published thus leading to more citations and greater readership.

You will be asked to upload your article. Your submission should be in MS Word and should be double spaced, including quotations and excerpts, notes, references, tables, and figure captions. Tables should be integrated into the text but photographs, maps or other artwork should be submitted as Supplementary Files. All pages of the manuscript should be numbered consecutively.

Margins throughout the manuscript (top, bottom and both sides) must be at least one inch; the right margin should not be justified.

## **Reviews**

*Postscripts* will not review individual books, but it will from time to time commission review essays that survey an important body of work relevant to the journal's sphere of interests and objectives. Unsolicited review essays will not be accepted. Questions about the journal should be directed to its editor:

## **Supplementary Files**

PDFs are not acceptable for submission of articles; you can upload a PDF as a supplementary file following submission of your Word file if you wish to bring to the attention of the Editor any particular features which will be required at the layout stage or to clarify font usage or, especially, to upload camera ready artwork.

There is a separate step in the process to allow you to do this or to upload other supplementary material such as (a) research instruments, (b) data sets, which comply with the terms of the study's research ethics review, (c) sources that otherwise would be unavailable to readers, or (d) photography, figures, maps, musical examples (e) audio/video material.

## Ensuring a Blind Peer Review

All articles are peer reviewed. To insure the integrity of the blind peer-review we need to make every effort to preserve the anonymity of authors and reviewers. Therefore when preparing your article for submission please take the following steps:

1. Remove your name from the entirety from the text. If you cite your own publications, be sure to substitute the word 'author' for your own personal details and for the actual title of your work cited.
2. With Microsoft Office documents, author identification should also be removed from the properties for the file (see under File in Word), by clicking on the following, beginning with File on the main menu of the Microsoft application:  
File>Save As>Tools (or Options with a Mac)>Security>Remove personal information from the file properties on save>Save.
3. On any PDF uploaded, remove author names from Document Properties found under File on Adobe

## Style

Contributions should not exceed 35-40 pages (8,000-10,000 words) and must also include a brief abstract and keywords. (Notes should be set as endnotes, though they will appear as footnotes in the published version.)

*Postscripts* follows the style outlined in the *Chicago Manual of Style*, 15th edition, with some small adaptations as outlined below.

Citations should appear parenthetically in the text with a full reference list included at the end of the manuscript. Here are some examples of proper citations and reference forms:

### Book:

In-text citation:

(Buell 2005, 35)

Reference list:

Buell, Denise Kimber. 2005. *Why This New Race: Ethnic Reasoning In Early Christianity*. New York: Columbia University Press.

### Journal article:

In-text citation:

(Chari 2006, 51-52)

Reference list:

Chari, Sharad. 2006. "Son of Bush or Son of God: Politics and the Religious Subaltern in the United States, from Elsewhere." *South Atlantic Quarterly* 105: 39-54.

**NB: Provide the issue number for journals only when the individual issues within a volume are *not* numbered sequentially.**

### Chapter in edited volume:

In-text citation:

(McEntire 2000)

Reference list:

McEntire, Mark. 2000. "Cain and Abel in Africa: An Ethiopian Case Study in Competing Hermeneutics." In *The Bible in Africa: Transactions, Trajectories, and Trends*, ed. Gerald O. West and Musa W. Dube, 248-59. Leiden: Brill.

**NB: Inclusive page numbers for chapters in edited volumes are required for the reference list entry.**

**Multiple works by the same author:**

In-text citation:

(Sherwood 2000; 2004)

Reference list:

Sherwood, Yvonne. 2000. *A Biblical Text and its Afterlives: The Survival of Jonah in Western Culture*. Cambridge: Cambridge University Press.

-----, ed. 2004. *Derrida's Bible (Reading a Page of Scripture with a Little Help from Derrida)*. New York: Palgrave/Macmillan.

**Internet publication:**

In-text citation:

(Sanders 2005)

Reference list:

Sanders, Gavriel Aryeh. 2005. "Kosher Diva Outdoes Herself with Latest Offering." *Jewish World Review*. 14 March. Internet edition.

<http://www.jewishworldreview.com/kosher/fishbein.php3>. Accessed 27 March 2006.

**NB: Internet links should be activated as hyperlinks. Last access date should be included in the reference list citation.**

Questions about citations may be directed to the journal's editor. Lengthy, discursive footnotes are strongly discouraged. Manuscripts should conform to the journal's form prior to initial submission. *Postscripts* reserves the right to copyedit contributions. Spelling will be edited to conform to American English. Contributions that are substantially edited will be sent to authors for review before publication.